

## AQSS Annual Pattern of Business 2024-25

2024-25	29/10/24	29/1/25	19/3/25	14/5/25	25/6/25
<b>Assurance</b>					
<ul style="list-style-type: none"> <li>Annual Report on the Operation of the University quality monitoring and enhancement framework.</li> </ul>	x				
<ul style="list-style-type: none"> <li>Confirmation of compulsory toolkits for programmes undergoing PAR.</li> </ul>	x				
<b>Monitoring</b>					
<ul style="list-style-type: none"> <li>Annual Monitoring – Taught Programme Reports</li> </ul>		x			
<ul style="list-style-type: none"> <li>Annual Monitoring - Postgraduate Research Programmes</li> </ul>			x		
<ul style="list-style-type: none"> <li>Annual Monitoring – School Reports</li> </ul>			x	x	
<ul style="list-style-type: none"> <li>Monitoring of Foundation Degrees (FELS, FEPS only)</li> </ul>					x
<ul style="list-style-type: none"> <li>Review of Student complaints, Academic Appeals and Fitness to Practise</li> </ul>			x		
<ul style="list-style-type: none"> <li>Review of Academic Responsibility and Conduct</li> </ul>			x		
<ul style="list-style-type: none"> <li>Review of Complaints from Applicants</li> </ul>			x		
<ul style="list-style-type: none"> <li>MI Reporting – Academic Progression</li> </ul>		x			
<ul style="list-style-type: none"> <li>MI Reporting – Degree Outcomes</li> </ul>		x			

• Review of External Examiner Reports (report from EESG)		x		x	
<b>Regulations</b>					
• Programme Regulations (recommendations from Programme Regulations Scrutiny Group)				x	
• General Regulations for Taught Programmes			x	x	
• Regulations for Research Programmes (recommendations from PGR QME Subcommittee)				x	
• Regulations relating to Admissions				x	

## Lists

- External examiners
- Professional, Statutory and Regulatory Bodies
- Study abroad and Exchange Partners
- Education Partnerships Agreements
- Enhanced progression agreements
- Affiliated Institutions

## Scrutiny Group Meeting Dates

Group Name	Scrutiny Group Meeting Date	AQSS meeting
External Examiner Scrutiny Group UG	11 December 2024	29 January 2025
External Examiner Scrutiny Group PG	March/April 2025	14 May 2025
Programme Regulations Scrutiny Group	25 April 2025	14 May 2025
Annual Monitoring Scrutiny Group (programmes)	5 December 2024	29 January 2025
Annual Monitoring Scrutiny Group (Schools) - Part 1 - compliance statement	January 2025	19 March 2025
Annual Monitoring Scrutiny Group (Schools) - Part 2 - evaluative report	March/April 2025	14 May 2025
Annual Monitoring Scrutiny Group (PGR)	17 January 2025 and 28 January 2025	19 March 2025